

DUTILH PRESCHOOL REGISTRATION INFORMATION

Welcome to Dutilh Preschool! Basic information concerning the registration process is listed below. If you have need of more information, please call the Preschool Office at 724.776.1093. Registrations are processed on a first-come, first-serve basis. Once classes are filled, we will call to request that your child be put on our wait list. We look forward to serving you by nurturing your child through the coming year.

3 YEAR OLD PROGRAM

Days: Tuesdays and Thursdays
Time: 9:00-11:30 am
Tuition: \$90.00 per month
Age: Children must be three by September 1st, must be potty-trained.

4 YEAR OLD PROGRAM

Days: Mondays, Wednesdays, and Fridays
Time: 9:00-11:30 am
Tuition: \$125.00 per month
Age: Children must be four by September 1st.

REGISTRATION PROCESS

1. Complete the registration form and other enclosed forms.
2. Pay \$125.00 **non-refundable registration fee** (3 Year Old Program) or \$160.00 **non-refundable registration fee** (4 Year Old Program.) If your child is enrolled for the entire school year, a portion of this fee will cover May tuition. Please make checks payable to **Dutilh UMC** and write “**preschool payment**” in the memo section on your check.
3. Review and record important dates about parent orientation and the first day of school.
4. All September tuitions are due by August 1st. Payments not received by this date will incur a late fee of \$25.00. You may drop your registration and tuition off at the preschool office or mail it to:

**Dutilh Preschool
1270 Dutilh Road
Cranberry Twp, PA 16066**

IMPORTANT DATES

An orientation meeting for all classes is scheduled for *Wednesday, September 2, 2009* at 7:30pm. This meeting is for parents/guardians only. No children, please. An overview of our program, calendar events, and time to meet the staff will be the focus of this meeting.

The first day of school is Tuesday, September 8, 2009 for the 3 Year Old Class and Wednesday, September 9, 2009 for the 4 Year Old Class.